

This evening's meeting of the Monclova Township Board of Trustees was held virtually due to Coronavirus.

**Working Session 5:00 PM:**

For the purposes of meeting with Township Administrator Harold Grim and Law Director Dawn Sanderson. No decisions are made in Working Session.

**General Session:**

Trustee Lang welcomed those in attendance. The regular meeting of the Monclova Township Board of Trustees commenced at 5:30 PM.

Roll call of members: Trustee Barbara Lang, present; Trustee Chuck Hoecherl, present; Trustee Brian Craig, present; Fiscal Officer Gavin Pike, absent.

**2021 ORGANIZATIONAL MEETING ITEMS**

**EXECUTIVE ITEMS:**

Lang moved, Craig seconded, to appoint Chuck Hoecherl as Chair for 2021 and Brian Craig as Vice Chair.

Roll Call: Hoecherl, yes; Craig, yes; Lang, yes. Hoecherl commended Trustee Lang navigating virtual meetings.

Hoecherl moved; Craig seconded, to establish the meeting times for the Board of Trustees 2021 meetings as 4:45 PM for Working Sessions and 5:30 PM for General Sessions in concert with the meeting dates previously established by this Board on December 7, 2020; exceptions and special meetings will be duly posted in accordance with Ohio Revised Code. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes. Hoecherl noted that if the virtual meeting practice of 5:00 PM Working Session continues, this will be posted as an adjustment to the schedule.

Hoecherl moved, Lang seconded, to authorize the Township Administrator to act on contracts as the signatory for said documents that are approved by the Monclova Township Board of Trustees. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Hoecherl moved, Lang seconded; to adopt Resolution No. 01042021-01 Declaring the Intent to Sell Property by Internet Auction. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Hoecherl moved, Lang seconded, to adopt Resolution No. 01042021-02 to Appoint Township Law Director and Approve Contract of Employment. Lang reviewed new items in contract for 2021: Increase in hourly rate; four hours per week dedicated to township projects, preferably in the office. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

**FINANCIAL:**

Craig moved; Hoecherl seconded, that the mileage reimbursements be established in accordance with IRS publications and be adjusted as those publications are made available; and that the mileage reimbursement includes compensation for township officials while on township business per Ohio Revised Code, effective January 1<sup>st</sup>. (Currently \$0.58 per mile.) Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Craig moved, Lang seconded, to allow for all necessary and reasonable expenses for the Trustees and Fiscal Officer to attend all Conferences and Township Association meetings, state and local government conferences and activities, Lucas County Township Association activities, and to allow for all necessary and reasonable

expenses for the Administrator, Maintenance Supervisor, Zoning Administrator, Fire Chief, Assistant Fire Chief, and Deputy Chief to attend conferences. This includes meals for Elected Officials and employees upon submission of an itemized receipt which will include a tip up to 15%, however alcohol is not reimbursable. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Discussion regarding TMACOG formula for population and valuations. Discussion on membership in TMACOG. Lang commented on work TMACOG is doing with regional water issue. Craig moved, Lang seconded, to approve \$6,553 for 2021. It was noted that in 2020 \$6,497 was paid. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Craig moved, Lang seconded, to authorize payment from the township treasury the dues of the Lucas County Township Association and Ohio Township Association for 2021 including subscription to Ohio Township News for the Trustees and Fiscal Officer and also pay the 2021 Associate Membership fee for the Township Administrator, Maintenance Superintendent, Zoning Administrator, as well as interested individuals on the Board of Zoning Appeals and Zoning Commission as approved by the Township Administrator. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Lang moved, Hoecherl seconded, to authorize the Fiscal Officer to place temporary appropriations in funds as needed in various accounts retroactive to January 1<sup>st</sup> of this year. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Lang moved, Craig seconded, to approve electronic funds for payroll and other reoccurring bills that come due between trustees' meetings; all such payments will be formally included at the next trustees' meeting after payment. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Lang moved, Craig seconded, to approve \$1,500 to Lucas Soil and Water Conservation for the 2021 contribution. This money will be used to accomplish matching state funds. It was noted that contribution for was 2020 \$1,250. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

(5:46 PPM) Discussion regarding contribution to the Monclova Township Firefighters Association. If needed, they should come back to trustees as the annual dinner is unsure during Coronavirus protocols. Discussion. Lang moved, Hoecherl seconded, to approve up to \$2,500 to this year's Monclova Township Firefighters annual recognition dinner to cover the cost of food and expenses, excluding alcohol and gifts to non-employees of the township. This will be provided as a reimbursement upon submittal of detailed vendor bills. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

#### **COMPENSATION/FRINGE BENEFITS:**

Hoecherl moved, Craig seconded, to adopt the Board of Trustees' compensation as salary as provided by the Ohio Revised Code. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Hoecherl moved; Craig seconded, to authorize the purchase of medical, dental, vision and life insurance for all full-time employees and elected officials and that the premiums are to be made from the township treasury for coverage in 2021. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes. Hoecherl noted that medical insurance has a 10% reimbursement factor.

Hoecherl moved; Lang seconded, to authorize payment for the Monclova Township Zoning Commissioners at a rate of \$85 per meeting to be paid as contractors and not as Monclova Township Employees. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Hoecherl moved, Lang seconded, to authorize reimbursement to members of the Board of Zoning Appeals at a rate of \$85 per meeting to be paid as contractors and not as Monclova Township Employees. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Hoecherl moved, Craig seconded, to establish the vehicle allowance for Deputy Fire Chief at the rate of \$850 per month. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

**APPOINTMENTS:**

Hoecherl moved, Lang seconded, to name Fiscal Officer and Township Administrator to represent township interests at the Tax Incentive Review Counsel for 2021. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Discussion took place on various terms on boards and rotation of representation.

Hoecherl moved, Lang seconded, to nominate Brian Craig to serve as the township representative on the Monclova Historical Foundation for the year 2021; Barbara Lang as alternate. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Hoecherl moved, Lang seconded, to nominate Chuck Hoecherl as representative to the Lucas County Health Department District Advisory Council (DAC) for 2021. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes. It was noted that Mr. Hoecherl is already the secretary for the Council.

Hoecherl moved, Lang seconded, to nominate Chuck Hoecherl to serve on the Joint Economic Development Zone (JEDZ) Board of Directors for the 2021 and 2022 years. Lang commented that next year, Lang and Gramza's term will be up and she will bow out so that Trustee Craig has an opportunity to be involved on this Board once again. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Lang moved; Hoecherl seconded, to name Trustees Lang and Craig on the Firefighters Dependency Board for 2021. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

**ITEMS OF INTEREST:**

Accounting of Monclova Historical Foundation: Fiscal Officer will provide financial information of Monclova Historical Foundation contribution to projects for the last couple of years. This will be re-visited at the next meeting.

**Correspondence:**

Of significance, recycling event for Styrofoam; several emails complimenting the Maintenance Department on leaf collection; resignation of Allen Underwood from the Zoning Commission due to moving out of the area. Hoecherl noted communication from resident about speed limit on Salisbury Road.

**Old Business:**

7005 Salisbury Road zoning violation remedies-Zoning Administrator recommends a monthly update on his report at this time. Trustees were in agreement on future handling.

Craig moved, Lang seconded, to establish a public hearing for Z17-C370, a Zoning Change Request from A/R Agricultural/Residential and M-1 Industrial to R-1 Residential for 5221 and 5225 Black Road, for Monday, February 1<sup>st</sup> at 5:45 PM. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

**New Business:**

Zoning Appointment

Lang moved that Cathy Shepherd fill the unexpired term on Monclova Township Zoning Commission effective immediately until October 14, 2021; seconded by Craig. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

Alternate discussion: Lang mentioned Jim Lindsay for Zoning Commission Alternate consideration. Craig noted favorable opinions regarding Michelle Ross as well as Jim Lindsay. Lang suggested a 5 PM meeting via 'Go To

Meeting' to get to know the candidates. Diane Ohns will be leaving the BZA soon and that will create an opening on that Board as well. Trustees agreed that "interviews" will be had with those two candidates on February 1st.

**Law Director Report:**

No other additional information

**Township Administrator's Report:**

Administrator Grim gave update on CARES Act funding and submittal.

Hoecherl called for discussion regarding the I-475 interchange sign/branding. Springfield Township has signage on the Bancroft Street bridge. Discussion. Lang commented on partnering with the City of Maumee due to our location and commented on her interest in financial responsibility. Grim stated that he will obtain additional information and timelines from ODOT and other parties. Hoecherl suggested reaching out to Port Authority, as they expressed an interest in branding as well. Craig recognized that the trustees have a concept of what they would like in terms of spending, with Port Authority and Toledo expressing interest in branding, he spoke of shared costs.

Lang-Board wants movement on bridge being recognized with the name 'Monclova Township.'

Hoecherl suggested finding Springfield Township's consultant and report on costs. Grim commented on previous submission to the Board in early 2020 with that information, but will resubmit. Lang stated that Maumee's City Administrator Patrick Burtch has proposal for his suggestions. Has presented to township and to the JEDZ, whom he hoped would share in some of the cost. Several people commented on the high cost of Maumee's design. Hoecherl is interested in seeing numbers.

Grim informed the Board that he will reach out to ODOT and Maumee; will be on memo for the 19<sup>th</sup>.

Lang stated that she is not interested in spending an exorbitant amount of money, but want Monclova Township to be recognized in some way. Lang asked Grim to keep it in the forefront of his memo with past details.

**Citizen Comment:**

**Record of Proceedings:**

Moved by Trustee Lang, seconded by Trustee Craig, to dispense with the reading of the December 21, 2020 minutes and approve as submitted by Fiscal Officer Pike. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

**Adjournment:**

Moved by Hoecherl, seconded by Lang, to adjourn at approximately 6:35 PM. Roll Call: Hoecherl, yes; Craig, yes; Lang, yes.

ATTEST: \_\_\_\_\_  
Gavin S. Pike, Fiscal Officer

BOARD OF TRUSTEES Accepted 01/19/2021

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Barbara S. Lang

\_\_\_\_\_  
Charles V. Hoecherl

\_\_\_\_\_  
Brian D. Craig

Roll calls taken in random order. Official minutes will display signatures. This meeting was electronically recorded. Audio is available at [monclovatwp.org](http://monclovatwp.org) during that same calendar year. Also on file in the Office of the Fiscal Officer in accordance with the township's Records Retention Schedule.